

HORTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF HORTON PARISH COUNCIL TO BE HELD AT **ST PETERS CHURCH ON MONDAY 20TH MAY 2019** IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING.

1c) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

1d) Subject to standing order 1(c) above, members of the public are permitted to make representations, ask or answer questions and give evidence in respect of any item of business included in the agenda.

1e) The period of time which is at the Chairman's discretion.

1f) Subject to standing order 1(e) above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless invited by the Chairman to provide further information.

1g) In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. Questions from the members of the public to the council requiring an answer (if possible) must be submitted to the clerk on or before the Monday before the Parish Council meeting

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Charlotte Duff - Parish Clerk
14TH May 2019

ACCEPTANCE OF OFFICE

ALL COUNCILLORS TO SIGN ACCEPTANCE OF OFFICE FORMS PRIOR TO THE OPENING OF PARISH COUCIL MEETING

REGISTER OF INTEREST FORMS

ALL COUNCILLORS TO REGISTER OF INTEREST FORMS PRIOR TO THE OPENING OF PARISH COUCIL MEETING

PUBLIC FORUM

- a) Questions/comments from the Residents
- b) County and District Councillor Linda Vjeh

A G E N D A

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. ATTENDANCE
2. APPROVAL OF APOLOGIES
3. DECLARATIONS OF INTEREST
4. ELECTION OF CHAIRMAN
5. SIGN DECLARATION OF ACCEPTANCE OF OFFICE
6. ELECTION OF VICE CHAIRMAN
7. SIGN DECLARATION OF ACCEPTANCE OF OFFICE
8. TO APPROVE THE MINUTES OF THE LAST MEETING
9. CHAIRMAN'S ANNOUNCEMENTS
10. CO-OPTION OF NEW COUNCILLOR
11. CO-OPTION – REGISTER OF NEW INTEREST AND ACCEPTANCE OF OFFICE FORMS
TO APPOINT REPRESENTATIVES FOR THE UNDERMENTIONED
 - A) Village Hall
 - B) Playing Field
 - C) Footpath Working Party
 - D) Area West
 - E) Police Liaison Officer
 - F) Horton Charities
12. PLAYING FIELD UPDATE
13. TENDER – PLAYING FIELD GRASS CUTTING/MAINTAINENCE
14. SSDC PLAYING FIELD INSPECTIONS

- 15. ADDITIONAL DOG WASTE BINS**
- 16. PLANNING APPLICATIONS**
 - A) 18/01189/FUL – Land At Riverside, Horton – Development of 5 single storey dwellings and 1 two storey dwelling with associated parking, garages and landscaping.
 - B) 19/01309/OUT – Former Lamb Inn, Horton Cross, Ilminster – Outline application for residential development of land.
- 17. SSDC DECISIONS**
 - A) 19/00589/HOU – 3 Orchard Mead, Horton – Approved subject to conditions.
- 18. CONFIRMATION OF HALL HIRE/LOCATION FOR PARISH COUNCIL MEETINGS UNTIL MAY 2020**
- 19. SMALL AUTHORITIES TRANSPARENCY CODE 2014**
- 20. FINANCE**
 - A – Proposal – To Approve Section 1 (Annual Governance Statement 2018/19) of the Annual Governance and Accountability Return 2018/19 Part 2
 - B – Proposal – To Approve Section 2 (Accounting Statements 2018/19) of the Annual Governance and Accountability Return 2018/19 Part 2
 - C – Proposal - To Approve Certificate of Exemption – AGAR 2018/19 Part 2
 - D – Internal Audit Report 2018/19
 - E – Proposal – To Approve Summary of Receipts and Payments Statement for 2018/19
 - F – Proposal – To Approve Cashbook and Bank Reconciliation as of 31st March 2018
 - G – Proposal – To Approve Supporting Notes Attached to the Receipts and Payments Statement 2018/19
 - H – To Approve Financial Statement
 - I – Proposal – To approve Asset List
 - J - Proposal – To approve payment of the following cheques:
 - Hall Hire – May 2019 to May 2020
 - M F Salmon – Grass cutting
 - Renewal of Insurance policy
 - SALC – Affiliation Fees
 - St Peters Church - Grant
 - C Duff – Wages and Expenses
- 20. CLERK’S REPORT AND CORRESPONDENCE**
- 21. ANY OTHER URGENT MATTERS RAISED WITH THE PERMISSION OF THE CHAIRMAN**
- 22. DATE OF NEXT MEETING: Monday 15th July 2019 at 6.30pm**