

HORTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF HORTON PARISH COUNCIL TO BE HELD **ONLINE VIA ZOOM** ON **MONDAY 20TH JULY 2020** AT 6.30 PM.

1C) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

1d) Subject to standing order 1(c) above, members of the public are permitted to make representations, ask or answer questions and give evidence in respect of any item of business included in the agenda.

1e) The period of time which is at the Chairman's discretion.

1f) Subject to standing order 1(e) above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless invited by the Chairman to provide further information.

1g) In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. Questions from the members of the public to the council requiring an answer (if possible) must be submitted to the clerk on or before the Monday before the Parish Council meeting

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Charlotte Duff - Parish Clerk
14th July 2020

A G E N D A

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **ATTENDANCE**
2. **APPROVAL OF APOLOGIES**
3. **DECLARATIONS OF INTEREST**
4. **TO APPROVE THE MINUTES OF THE LAST MEETING**
5. **CO-OPTION OF NEW COUNCILLOR**
6. **CO-OPTION – REGISTER OF NEW INTEREST AND ACCEPTANCE OF OFFICE FORMS**
7. **PLAYING FIELD UPDATE**
 - 1) BI-MONTHLY UPDATE
 - 2) PLAYING FIELD – COVID-19
8. **RIVERSIDE – CONDITION OF SITE**
9. **PRE-PLANNING - PROPOSED SHAVE LANE DEVELOPMENT**
10. **PRE-PLANNING – PROPOSED BROADWAY HILL DEVELOPMENT**
11. **PLANNING APPEAL – ADJOINING PARISH NOTIFICATION**
 - A) 18/03939/OUT – Land OS 8332 Paulls Lane, Broadway
12. **SSDC DECISIONS**
 - B) 20/01487/DEM – Old Pottery Garage Shave Lane Horton – Application Permitted
13. **FINANCE**
 - A) Proposal – To Approve Section 1 (Annual Governance Statement 2018/19) of the Annual Governance and Accountability Return 2019/20 Part 2
 - B) Proposal – To Approve Section 2 (Accounting Statements 2018/19) of the Annual Governance and Accountability Return 2019/20 Part 2
 - C) Proposal - To Approve Certificate of Exemption – AGAR 2019/20 Part 2
 - D) Internal Audit Report 2019/20
 - E) Proposal – To Approve Summary of Receipts and Payments Statement for 2019/20
 - F) Proposal – To Approve Cashbook and Bank Reconciliation as of 31st March 2020
 - G) Proposal – To Approve Supporting Notes Attached to the Receipts and Payments Statement 2019/20
 - H) To Approve Financial Statement
 - I) Proposal – To approve the Asset List

J. Proposal – To approve payment of the following cheques:

1. M F Salmon – Grass cutting
2. K-Spray – Playing field maintenance
3. C Duff – Wages and Expenses
4. R Buckler – Expenses

14. PARISH COUNCIL REGULATIONS AND POLICIES FOR APPROVAL AND ADOPTION

A) Co-Option Policy

15. WEBSITE – UPDATE

16. WALKING AND CYCLING MANIFESTO FOR SOMERSET

17. DEFIBRILLATOR

18. CLERK’S REPORT AND CORRESPONDENCE

19. ANY OTHER URGENT MATTERS RAISED WITH THE PERMISSION OF THE CHAIRMAN

20. DATE OF NEXT MEETING: Monday 21st September 2020 at 6.30 pm